



**AFFILIATE GENERAL MEMBERSHIP MEETING
MINUTES
NACAC Annual Conference - Salt Lake City
September 27, 2018**

I. Meeting was called to order by President Aaron Andersen at 4:54pm.

II. Quorum - Vice President for Membership Michelle Chow-Liu confirmed that a quorum was present.

III. Approval of Minutes from July 2018 Membership Meeting during the International Conference in New Orleans, Louisiana. ***Motion passed.***

IV. President Report - Aaron Andersen

The executive board met two days prior to start of the NACAC Conference. Much of the discussions focused on striving to be strategic, ensuring attentiveness to issues, and meeting member needs and being responsive.

Three strategic goals were adopted: membership growth and retention; regional support and outreach; and member access and engagement through the Global Fund. In addition, discussions centered on issues facing our organization, including:

- Crisis Response Plan - In follow-up to a plan developed following the July Board meetings, one area identified is a gap in the admissions practices structure between NACAC and our affiliate. A motion will be presented at Saturday's Assembly on this issue, noting that it is not unique to only International ACAC but all affiliates.
- Standardized Test Access for International Students - During the week of the NACAC Conference, leadership is working with NACAC to put forth a motion requesting NACAC establish a commission on testing issues, noting that it has been a decade since the last commission on this issue.
- Diversity and Cultural Fluency of our Association - The July 2018 AGM motion to establish a Standing Committee on Issues of Diversity was noted, and that committee will be fully in place by July 1, 2019. In addition, the board committed to a diversity training initiative for the organization, to include the executive board, staff, and committee members (required during their tenure of service) as well as members.

V. Opportunity Grants - Patience Fanella-Koch reported on the launch of Opportunity Grants as part of the Global Fund. \$30,000 will be available for these grants in 2019, with two cycles of applications. The application for Round I will open in October.

VI. Ad Hoc Committee on International Testing - Anne Richardson, Chair, provided an overview of the work of the committee to date, noting that there are still significant issues with access and equity in standardized testing for international students and US citizens living abroad with respect to fewer testing opportunities, significantly higher costs and fewer test site. The committee will continue to highlight these issues affecting international students and US students abroad. Their desire is to work with all the testing agencies to make the process and system better and to facilitate communication and transparency.

VII. Vice President Reports

Communications - David Bernay

The 2019 International ACAC Workplace Survey was a highlight, and members were encouraged to download the full report, now available on the website.

Finance - Cathy Curtis

The 2019 budget for the association was presented. Of note was the purposeful spending to invest in the membership and increasing engagement. This is reflected in the 2019 funding for initiatives such as diversity training and Opportunity Grants, in addition to Conference Bursaries and travel grants for Regional Institutes.

The 2019 budget presented was approved; motion passed.

Inclusion, Access and Success - Joe Tavares

- Planning for the 2019 Scholar Program is underway. Members were encouraged to nominate individual for the program; applications will open in December.
- International ACAC accepted the High School Counselor Challenge this year, providing funding for a high school counselor to attend the NACAC Conference. D'Lynn Linger from the Arickree School in Colorado was recognized.

Advocacy & Outreach - Lucien Giordano

- Advocacy efforts by this committee included submitting a report to the UK All Party Parliamentary Group and supporting the Ad Hoc Committee on Testing (as reported earlier). NACAC's 2019 Advocacy Day is scheduled for early March, and members are encouraged to participate.
- Outreach efforts include support for the Regional Institutes by providing travel grants to support under-resourced educators' attendance.
- Regional Institute schedule includes:
 - South Asia in Jaipur, India: October 19-21, 2018
 - Europe in Sofia, Bulgaria: May 2-4, 2019
 - Sub-Saharan Africa: Autumn 2019
 - South East Asia and the Pacific: Spring 2020

Membership - Michelle Chow-Liu

- A snapshot of membership trends over the past five years was provided, noting continued increases across all member groups except non-profit organizations, which dropped from 2017 to 2018. Total membership as of this meeting is 3,201.
- The top five countries for members are (in order) the United States, China, Canada, United Kingdom and Hong Kong.
- Members were reminded that 2019 membership renewal will launch in November.

VIII. NACAC Report - Fiona Rees (NACAC Board of Directors)

- Imagine Grants met the \$4,000 fundraising goal for the conference, and have now upped the challenge to \$10,000!
- CEPP - The Department of Justice inquiry is looking at this document and NACAC is taking the investigation very seriously and hoping for a resolution soon. She noted it is an unprecedented expense for the organization.
- The proposed new membership model hopes to bring in more members to the association, and voting will take place at Saturday's NACAC membership meeting.
- Final message is to assure and affirm that the NACAC board is listening, hearing, and fighting for members.

IX. Past-President Report - Johanna Fishbein

- 2019 Election Report - Goal is recruitment of underrepresented voices around the board table. Open positions for the coming elections include the President-Elect, Vice Presidents for Admission Practices, Communications, Finance and Professional Development, and two Delegates to the NACAC Assembly. An election Webinar will be held on November 27th, and full details on the election timeline, application process, etc. is provided on International ACAC's website.
- 2020 Conference Host was announced: The University of New Mexico

X. Other Business

- Request for International ACAC to provide information on Naviance-like programs for schools to consider. The April webinar on this topic was noted as well as a comparison of programs that is posted on the website for members information.
- Question regarding NACAC members from the Caribbean as to which affiliate is their designation. Currently this region is assigned to SACAC. Members were advised to select their affiliate of choice when renewing NACAC membership.
- Question regarding updated financial aid information (merit and need-based) was raised. The IAS Committee recently updated resources on the International ACAC website and is available for members and the public.
- Cory Miller encouraged members to connect with NACAC Special Interest Groups (SIGS), noting there are 30
- Marie Vivas thanked the executive board for establishing the member-driven diversity initiative.

XI. President-Elect Report - Becky Konowicz

- 2019 Conference - July 9 to 12 at Western University in London, Ontario (Canada)
- Will expand attendance numbers to @ 1,600; universities will be capped at three members and high schools capped at four members; those who have committee members serving will be allowed a +1.
- Diversity Training Workshop will be held on Tuesday morning as a pre-conference event.
- Carolyn Ford from Western University was invited to make a few remarks about the 2019 Conference and the official conference website hosted by WU was revealed.

XII. Adjournment - Motion: The membership voted unanimously to adjourn the September 2018 International ACAC General Membership Meeting at 6:10pm.

Respectfully submitted,
Theresa Carroll Schweser
International ACAC Executive Director
September 2018