



Vice President for Diversity, Equity, and Inclusion

3-year term

Please note the Executive Board is currently undergoing a restructuring process. This position may be adjusted in the upcoming years.

The Vice President for Diversity, Equity, and Inclusion (DEI) will assume responsibility for building and leading a measurable culture and inclusive agenda that is integrated into the overall organization. The goal is to institutionalize a diverse and inclusive culture at International ACAC that more accurately represents the global professionals and students we serve.

Responsibilities

1. Serve as chairperson of the Diversity, Equity, and Inclusion Committee.
The DEI Committee:
 - a. Educates counseling professionals and their institutions regarding Diversity, Equity, and Inclusion work;
 - b. Promotes awareness of DEI standards in communities where counseling services are appropriate.
2. Proactively share best practices, key knowledge and information with the DEI committee, Executive Board, and membership;
3. Maintain a keen awareness of DEI matters and the global specifics of International ACAC;
4. Represent the Association in discussions and presentations of diversity, equity, and inclusion;
5. Work collaboratively throughout International ACAC to initiate, advocate for, drive and measure the programs, policies and practices needed to create and cultivate an open and inclusive environment;
6. Provide expertise and partner in the development and implementation of DEI training for the Executive Board, committees, and membership;
7. Serve as a voting member of the Executive Board.

Required Knowledge and Skills: This position requires an exceptional collaborator and an inspiring, courageous leader with outstanding people and management skills. The Vice President is responsible for collaborating with committees and the larger organization in order to create spaces for increased participation and contribute to a sense of belonging. The candidate should have previous experience in DEI initiatives.

Time Commitment: Board retreat in conjunction with NACAC Conference (2 days); International ACAC Conference (7 days); NACAC Annual Conference (7 days); NACAC Annual GWI Conference (3 days); planning and preparation time (4-10 hours per week).

December 2023