



President-Elect

1-year term, 3-year commitment

Responsibilities

The International ACAC Presidency requires a 3-year commitment as President-Elect, President, and then Past President.

1. The President-Elect attends, at the expense of International ACAC and/or NACAC, the NACAC Leadership Engagement and Development (LEAD) meeting in July and NACAC LEAD virtual meetings (every other month), and the International ACAC Leadership Team Retreat in February or March;
2. For the year of President-Elect, attend one on-site visit for the annual conference. As President, attend Regional Institutes (typically one or two per year).
3. Attends all Executive Board meetings and, in the absence of the President, serves as interim chairperson of the Executive Board;
4. Succeeds to the office of the President in the event of a vacancy in that office;
5. Serves as ex-officio member of all International ACAC committees to enhance understanding of the Association's leadership, governance, and management;
6. Serves as a member of the Governance and Nominating Committee;
7. Participates, as requested, in other state or regional conferences;
8. In cooperation with the President and Past President, assures International ACAC representation and involvement in other allied associations;
9. Serves as a voting member of the Executive Board;
10. Serves as coordinator of the International ACAC Summer Conference;
11. Attends International ACAC Regional Institutes, as decided amongst the Leadership Team;
12. Assists the President in the goals and objectives of International ACAC; and
13. Serves the next year as President and the following year as Past President.

Required Knowledge and Skills: Demonstrated leadership skills; Previous board and/or committee experience (International ACAC or other); Demonstrated commitment to diversity, equity, inclusion and justice; Strong oral and written communication skills; Ability to work with remote teams globally; Experience working with multicultural stakeholders and intercultural awareness; Previous event or conference planning experience.

Time Commitment as President-Elect: International ACAC Conference (7 days), NACAC Conference (7 days), NACAC LEAD Conference (3 days), International ACAC Leadership Team Retreat (2 days), Annual Conference Site Visit (2 days), planning and preparation (8-10 hours per week, more in the weeks leading up to the annual conference).

December 2023