



**2022 EXECUTIVE BOARD**  
**Delegate to the NACAC Assembly**  
**Recommendation from a Professional Colleague**

A letter of recommendation from a colleague is required of all applicants for the Executive Board. It is most important to ascertain your professional and personal qualifications; so please ensure that the recommender is familiar with your work and involvement within the international admission and counseling community. *The recommender should be someone other than your direct supervisor.*

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**Recommendation Request:** As a membership organization, International ACAC is governed by an Executive Board elected directly from its membership. It is a volunteer organization, and is heavily dependent on the donated time of the Executive Board and Committee members.

All candidates seeking appointment to the Delegate to the NACAC Assembly position do so with the understanding that this is a volunteer position, however, they must be willing to commit an average of 3-8 hours per week. There will be times of the year when this is much less, and times when more support is required. Additionally, all Board members are required to assist in planning the annual International ACAC conference as well as assist with Regional Institutes and other activities of the organization.

For those reasons, it's critical for Board members to be passionate about their profession, have a strong desire to contribute to the International ACAC community, and be willing and able to balance their volunteer responsibilities with their other professional and personal duties.

**Please submit your recommendation for this candidate by answering the questions below.**

- How long have you known the candidate, and in what capacity?
- Please address the candidate's ability to multi-task and juggle multiple projects with potentially conflicting priorities. Be as specific and detailed as possible.
- How has the candidate already served the international community? Please provide specific examples that may include involvement in International ACAC, participating in annual international conferences (examples include the International ACAC conference, Regional Institutes, Committee work, etc.), and/or involvement in other organizations.
- What characteristics and strengths will this candidate bring to the Board?
- Are there any other areas that would be useful for consideration?

**Recommendations should be sent by email to [admin@internationalacac.org](mailto:admin@internationalacac.org) by May 3, 2022. Be sure to include your full contact information.**