



## **President-Elect**

### **1-year term, 3-year commitment**

#### **Responsibilities**

The International ACAC Presidency requires a three-year commitment as President-Elect, President, and then Past President.

1. The President-Elect attends, at the expense of International ACAC and/or NACAC, the NACAC Leadership Development Institute (LDI) in July, and the Winter Leadership Meeting in February or March;
2. Attends all Executive Board meetings and, in the absence of the President, serves as interim chairperson of the Executive Board;
3. Succeeds to the office of the President in the event of a vacancy in that office;
4. Serves as ex-officio member of all International ACAC committees to enhance understanding of the Association's leadership, governance, and management;
5. Serves as a member of the Governance and Nominating Committee;
6. Participates, as requested, in other state or regional conferences;
7. In cooperation with the President and Past President, assures International ACAC representation and involvement in other allied associations;
8. Serves as a voting member of the Executive Board;
9. Serves as coordinator of the International ACAC Summer Conference;
10. Serves as Alternate Delegate to the National Assembly;
11. Attends International ACAC Regional Institutes, as decided amongst the Leadership Team;
12. Assists the President in the goals and objectives of International ACAC; and
13. Serves the next year as President and the following year as Past President.

#### **Required Knowledge/Skills:**

Demonstrated leadership skills

Previous board and/or committee experience (International ACAC or other)

Demonstrated commitment to diversity, equity, inclusion and justice

Strong oral and written communication skills

Ability to work with remote teams globally

Experience working with multicultural stakeholders and intercultural awareness

Previous event or conference planning experience

*Time commitment as President-Elect: International ACAC Conference (7 days), NACAC Conference (7 days), NACAC Leadership Conferences (2 @ 3 days each), International ACAC Leadership Summit (2 days), planning and preparation (8-10 hours per week, more in the weeks leading up to the annual Summer Conference).*

*December 2020*