



## Delegates to the NACAC Assembly

Three-year term

### Responsibilities

1. Delegates to the NACAC Assembly assist with identifying general membership concerns as they relate to NACAC and, when necessary, establish a task force of other delegates to research and work out resolutions to be implemented;
2. Are assigned to serve as support and liaison to a Vice President;
3. Serve as chairs to specific task forces or committees, as assigned by the President or President-Elect;
4. Serve as voting members for International ACAC at the annual NACAC Assembly;
5. Represent the concerns of the International ACAC membership to NACAC officials and the International ACAC Executive Board when appropriate;
6. Serve as voting members of the Executive Board.

**Required Knowledge/Skills:** Delegates to the NACAC Assembly are charged with representing international issues to the NACAC Assembly and as Assembly Delegates, must consider how issues brought up and discussed in the NACAC Assembly may affect the general membership. Prior to the NACAC Conference, Delegates must carefully consider all issues that will be debated in the NACAC Assembly. Delegates should have a passion for national association policy and decision-making and be prepared to be involved in year-round NACAC business by reading bulletins, journals, research, and other relevant communications shared with members by the national office.

Delegates to the National Assembly do not have specific areas of responsibility on the International ACAC Executive Board. Therefore, Delegates are asked to identify issues, take on ad-hoc responsibilities, or assist other Executive Board members with their portfolios. Each Delegate is assigned area(s) of responsibility and is attached to a specific Vice President. Each Delegate has specific duties and commitments at the annual Summer Conference, throughout the year in conjunction with the Vice President/area of responsibility, and involvement in Regional Institute planning and participation.

*Time Commitment: NACAC Conference (7 days), International ACAC Conference (7 days), planning and preparation time (3-8 hours per week).*