



Regional Roundup Facilitator

Time Commitment: duration of event (1-2 hours), 5-10 hours per month leading up to event

Event Dates:

- **Tuesday, February 9: Middle East/North Africa**
- **Wednesday, February 17: South & Central Asia**
- **Tuesday, March 9: Sub-Saharan Africa**
- **Wednesday, March 24: Latin America, South America, Mexico**
- **Tuesday, April 13: Europe**
- **Tuesday, April 20: East Asia & Pacific**
- **Wednesday, April 28: US & Canada**

Summary:

The Regional Roundup Facilitator is the primary on-the-ground organizer for a regional roundup hosted on the date listed above. Ideal candidates reside or work in the region and will have knowledge of the local university counseling needs, what topics of discussion would be helpful, and a dedication to keeping our community connected and growing in this virtual world.

Position Duties:

- Serve as the primary outward-facing leader for the Roundup
- Help decide appropriate time of the Roundup, topics to be discussed, and format of the event, in conjunction with the Advocacy & Outreach - Regional Institute subcommittee
- Help solicit in-region school and university counselors to help plan and execute the event
- Help advertise the Roundup to counselors throughout the region, both International ACAC members and non-members
- Host day-of-event on Zoom on International ACAC's account
- Provide to International ACAC leadership a summary of the event, what went well, what did not, and how the organization can build on the event for future engagement